

Office of the Attorney General
Human Resources Office
Notice of Position Vacancy #17-033

Date Posted: September 19, 2016

Applications must be received no later than: October 10, 2016

Job Description and Qualifications for:

ASSISTANT ATTORNEY GENERAL

GOVERNMENT BUREAU
ADMINISTRATIVE LAW DIVISION

Attorney General Healey is looking for a highly motivated attorney to join her team as an Assistant Attorney General in the Administrative Law Division within the Government Bureau. The Government Bureau represents state agencies and officials in a broad range of civil litigation in state and federal courts. As part of that effort, the Administrative Law Division defends constitutional and other legal challenges to state statutes and regulations; suits that challenge the implementation of state policies and programs; and actions for judicial review of the decisions of state administrative agencies. The Division also initiates litigation on behalf of state agencies to support their programs or assist their regulatory activities.

Attorneys in the Administrative Law Division handle cases and appeals that reflect the breadth of state governmental activity. Recent cases have involved education reform, health care, campaign finance, environmental permitting, affordable housing, transportation, human services programs, firearms licensing, and public-sector labor and employment, among other things. The Division's cases often involve constitutional issues, questions of statutory interpretation, and claims concerning the authority of state administrative agencies. In addition to a substantial trial-court case load, Division attorneys handle approximately 80 appeals each year.

Primary Duties: Assistant Attorneys General in the Administrative Law Division represent state officials and agencies in litigation and appeals in state and federal courts regarding state policies, statutes, regulations, and administrative agency decisions.

Position Requirements: At least three years of relevant legal experience and the ability to independently handle litigation in the trial and appellate courts. An applicant must also be a member of the Massachusetts bar and the bar of the United States District Court for Massachusetts (or be eligible for admission to the federal bar upon hire). In addition, applicants should have a strong academic record, and excellent legal writing and oral advocacy skills. Familiarity with constitutional law, administrative law, and civil and appellate procedure is desirable.

Applicants should also have a strong interest in public service and working in a collaborative, public-law environment. The successful candidate will be able to demonstrate a connection to the people and communities we serve.

Bureau/Division: Government Bureau/Administrative Law Division

Supervisor: William W. Porter, Chief, Administrative Law Division

Salary: Commensurate with experience.

Application Process: Internal candidates may apply by submitting a cover letter, resume and writing sample to Pamela Spang, Recruitment and Hiring Coordinator, at Pamela.Spang@state.ma.us OR by applying online through the AGO's Employment and Recruitment website. To apply online, visit the website via this [link](#) to register, create a profile, upload your cover letter and resume, and submit an application. External candidates may only apply online using the AGO's Employment and Recruitment website.

Inquiries regarding position & status may be made to:

William W. Porter, Chief
Administrative Law Division
(617) 963-2976

The Attorney General's Office is an Equal Opportunity Employer. As the representative of the Commonwealth and its residents, the Attorney General's Office strives to ensure that those working in our office reflect the diversity of the communities we serve. The Office encourages applicants from a broad spectrum of backgrounds to apply for positions.